

Questions and Answers: Information Session and Webinar

Apprentice Onboarding

[Will Apprentice Network Providers be able to update an Apprentice's first and last name in ADMS to match the information on their myGov or myGovID?](#)

Yes, Apprentice Profile will allow Apprentice Network Providers to update Apprentice details in ADMS.

Apprentice Profile

[Will the Apprentice Profile impact the current process of creating client records for Apprentices receiving gateway in TYIMS?](#)

No, the Apprentice Profile will not impact the current gateway process.

Eligibility module

[Does the Eligibility module in ADMS record any changes to the assessment \(e.g. eligible to ineligible\)?](#)

Yes, ADMS will record changes in the Status history noting the user and time.

[Why do some Eligibility assessments not show on the Training Contract?](#)

The commencement date of the apprenticeship will determine what will display under the Eligibility assessment. If the commencement date is prior to 01/07/2022, the BAC assessment will display and if the commencement date is after 01/07/2022, a link to the Eligibility module will display.

[Will ADMS automatically send an eligibility notification to Employers once the eligibility has been assessed?](#)

No, Apprentice Network Providers will be required to use Ready Apprentice to notify Employers or Apprentices of their eligibility.

When will Apprentice eligibility assessments be available in the Eligibility module?

Assessment for the Australian Apprentice Training Support Payment is expected to be available shortly after the 12 October 2022 release.

Priority Wage Subsidy

If a Claim Application is incorrectly withdrawn by an Employer, how is the claim processed?

Apprentice Network Providers will need to log a job with the ADMS/TYIMS Helpdesk via the [Digital Solutions Support Portal](#) to action a data fix.

Will adding an alternate contact in the Employer details section change the primary contact?

No, adding an alternate contact in the Employer details section will not overwrite the primary contact. Alternate contact details are saved to the claim form and not the Employer record and will be used if Services Australia need to discuss the claim.

If details are incorrect on the claim form (trading name, or email etc), can Apprentice Network Providers update the details on the PWS claim?

No, we get a lot of the data from a combination of Registration and Training Contract. However, we have improved the contacts on the PWS claim form by providing Employers with the notification contacts you have added to the employer record.

Training Contract Decommissioning in TYIMS

When Training Contract is turned off in TYIMS, will registrations continue to be created in TYIMS?

Yes, only the user interface is being turned off in TYIMS so registrations will work as normal.